

Meeting of the Transitional Council of the College of Registered Psychotherapists and Registered Mental Health Therapists of Ontario — March 5, 2013

Call to Order, Approval of Agenda, and Approval of Minutes of Last Meeting.

REPORTS

President's Report:

- Reflections of the professional and democratic process of the Transitional Council (TC) so far.
- Attended a meeting with several stakeholder groups under the umbrella. It is important to get feedback from a wide variety of stakeholders and groups rather than a small group only.
- Ministry and TC face the task to of replacing those members who resigned — either from Council altogether or from their posts. Also, new and more committees are needed to move further towards proclamation and that may mean incl. community members who are not members of the TC.
- Pat DeYoung resigned as Chair of the Registration Committee. Thanks from all members of the TC for her work.
- TC finds itself once again in the “tempo” phase of life and needs to speed up the process.

Executive Committee Report:

- Had one teleconference but no in-person meetings since January meeting.
- Linda Ann Daly resigned from the Executive Committee.

Quality Assurance Committee Report:

- Met twice since January.
- Still working on the *Standards and Guidelines*

Registration Committee Report:

- One meeting since January full Council meeting.
- Working on the Jurisprudence Module and the exam.
- Reviewing the grandparenting process, hoping to have more details and scoring information up before the end of the month. [Note: this information has been updated on the website since. Find details at http://collegeofpsychotherapists.on.ca/pages/Home/Info_for_Applicants/Grandparenting/Scoring_and_Assessment]
- Reviewing Qualifying process.
- Accepted invitation by Quality Assurance Committee for a joined meeting to work on supervision requirements and supervisor qualification.
- More detailed reports on other tasks following in Task Group reports.

Education Framework Task Group:

- Two meetings since January.
- Working on a mapping tool for schools and training institutions.
- Reviewing the process of acknowledgement for training institutions:
 - Syllabus
 - Program information
 - Reviewers and the reviewing process
 - Hoping to have packages ready to be send out to a cross-section of schools for a wider test.

Prior Learning Assessment Task Group:

- Working on a handbook for the grandparenting process.
- Revised the scoring system for the 'safe and effective use of self' to provide as much information as possible.
- Decided that a 3rd party Letter of Evidence of Practice will be required for grandparenting (from a colleague, supervisor, etc.).
- Further defined supervision requirements for grandparenting:
 - 20 hours have to be clinical supervision; 20 hours can be something else
 - Peer supervision is NOT counted.
- Working to make the process as transparent as possible and announce it as soon as possible.
- Discussing the possibility to allow grandparenting applicants to practice under the Qualifying category for two years to complete specific requirements. Legal Council is reviewing this question.

Registrar's Report:

- Signed contract with an IT developer.
- Supervising the stakeholder feedback process.
- Working towards pre-registration in the fall.
- New communications assistant started (stand-in for Lena who is on maternity leave)
- Other new staff also started.
- Had a meeting with the Ministry re: re-appointment and new appointments to the TC in August.
- Finished year-end budgeting and can report that the College stayed within budget in 2012 / 2013.
- Ministry is currently discussing the possibility of developing training material for new Council members for all the new Colleges in Ontario.
- Meeting with *Pathways*, a group that meets to stay updated on the processes of regulation in all the provinces. Important to know so that registration requirements will comply with the Mobility Act.

Election of the Executive Committee:

- Executive Committee was elected. All members elected by acclamation. The new Executive Committee is:
 - Carol Cowan Levine (President, professional member)
 - Jack Ferrari (Vice-President, public member)
 - Phillip Mckenna (professional member)
 - Kevin VanDerZwet Stafford (professional member)
 - Tom Wall (public member)

REGISTRATION COMMITTEE UPDATE

- Stakeholder feedback period ends March 25th. To date 23 items of feedback had been received, mostly with support for the suggested changes.
- Development of the National Assessment Tool is proceeding as scheduled. The 2nd version is going to undergo pilot testing in Sept. 2013.
 - To accommodate planned registrations and proclamation on April 1, 2014 the exam will likely be offered three or more times in 2014 and twice a year thereafter.
 - Pricing has not been established yet.
 - Independent body will be set up to administer the exam. **Competency Assessment Board (COMPASS)** will be comprised of a representative from each of the provinces that currently are regulating psychotherapy (Ontario, Quebec, NS).
- Clarification on what Inactive members can do: essentially all activities that can be done by active members *except* engaging in direct client contact or providing clinical supervision to someone who engages in direct client contact.
- Clarification on pathways for Qualifying members to move into full membership:
 - **Regular Route:** completion of training; passing of exam; clinical experience and supervision.
 - **Grandparenting Route:** substantial completion of training and experience; has to meet grandparenting requirements within two years and show complete portfolio.
- Developing Jurisprudence Learning Module. Current status:
 - 16 quizzes
 - 5-10 questions per quiz
 - All quizzes must be completed — in any order; three tries per question
 - Minimum of 65% of questions / quiz must be answered right to pass (65% means each question would have to be answered correctly on the 2nd try at least)
 - Each correct answer = 1 point; each incorrect answer = - 1/3 point
 - If a quiz isn't passed it can be re-tried after a one-hour log-out
 - The process and scoring for the learning module was approved as presented
- Clarification of proposed proof of Language Proficiency:
 - English or French is first language
 - Post-secondary training was in English or French
 - Services are primarily in English or French
 - Successful completion of a bridging program or a third-party test (as specified)
 - The policy on Language Proficiency was approved as presented
- Legal consideration for practice by members:
 - Members will be allowed to practice personally (in their own name), in a partnership, or through a professional corporation. A regular business corporation will not be permitted and will have to be changed into a professional corporation (this is due to special rules for

professional corporations which will ensure that the corporation is in compliance with the Regulated Health Act).

COMMITTEES OVERVIEW

In order to prepare for 'normal' running of the College towards and after proclamation additional committees will be needed. Specific numbers of members are required for each committee, some community members, some council members. The following is an overview of these committees.

- Statutory Committees (as per law):
 - Inquiries, Complaints, Reports Committee (ICRC)
 - Discipline Committee
 - Fitness to Practice Committee
 - Client Relations Committee
- Non-Statutory Committees (as per choice by the College):
 - Nominations and Elections Committee
 - Examination Committee

All statutory committees have to be in place by proclamation.
Questions to be clarified: Can non-council members be active in leading positions in other organizations such as associations, schools, etc?

NEW BUSINESS

No new business, just a comment from Carol Cowan-Levine: it would be prudent to sent out requests for re-appointment to the TC asap considering the speed that is required now and the 'uncertainty in government' at this time.

The next meeting is scheduled for Monday, May 13th, 2013.

Disclaimer:

The notes in this document are **not** official minutes. The author does not claim the content to be 100% correct or to express the intent of the discussions perfectly. These is purely the notes of the meeting as understood by the author from her position as silent observer.

For official minutes of the meetings, visit the College's website at http://www.cprmhto.on.ca/pages/Home/Council/Council_Minutes