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## Meeting of the Transitional Council of the College of Registered Psychotherapists and Registered Mental Health Therapists of Ontario — June 17, 2013

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Call to Order, Approval of Agenda, and Approval of Minutes of Last Meeting.

### **REPORTS**

#### *President's Report:*

- The last re-appointment of current members of the TC has come through
- Pat DeYoung is not asking for re-appointment in August
- The transition into the more detailed work has been completed

#### *Executive Committee Report:*

- Two meetings since the last full meeting of the TC
- Working with communication and engagement within the College and with other parties
- Working on developing structures for the new committees that will be necessary soon
- Reviewed the proposed by-laws
- Communication with the MoHLTC re: the proposed exemptions from the controlled act for some people

#### *Registration Committee Report:*

- One meeting since last full meeting of the TC
- Approved the examination process for presentation to the TC
- Further defined *Direct Client Contact*
- Decided to include *Structured Peer Supervision Groups* for clinical supervision.
  - Structured peer supervision means...
    - Dedicated and regular meetings
    - Dedicated to discussing client issues
    - At least one group member at each meeting has to meet the qualifications for supervisor of the College
- Clarification: during the transition period (maybe first three years after proclamation) the registration committee will likely be more lenient with applicants who have recently graduated from programs that didn't request undergrad studies. The main test will be on the overall qualification and skills the program taught.

#### *Prior Learning Assessment Task Group:*

- Has not met since the last full meeting of the TC
- Working on the online application for the grandparenting process
  - Almost ready for testing

*Education Framework Task Group:*

- The mapping tool is being distributed to a group of schools who volunteered to test the evaluation process
- Developing the evaluation criteria

*Quality Assurance Committee Report:*

- Has not met since the last full meeting of the TC
- Working on the draft of supervision standards

*Registrar's Report:*

- IT database is coming together
- Pilot for the evaluation of educational programs is to go online soon
- The jurisprudence handbook should be ready to be released soon
- New website is being developed and should be up soon
- The jurisprudence e-learning module will be set up soon
  - There will be a \$60 fee to take the e-learning module which will have to be paid online

***FUTURE COMMITTEE COMPOSITION***

- Over the coming six months new committees will have to be established
- Chairs had to be appointed for some of those committees already:
  - Discipline: Jack Ferrari
  - Fitness to Practice: Julius Nathu
  - Relations: Heidi Ahonen
  - Nominations and Elections: Tom Wall
  - Examination: Tom O'Connor
  - *After the Professional Practice Standards have been completed and approved...*
  - ICRC: Kevin VanDerZwet Stafford
  - Quality Assurance: Linda Ann Daily
  - Registration: Phil McKenna

The appointments were confirmed by the TC.

***REVISED BY-LAWS***

• **10.01 — Election Districts**

Seven districts with roughly the same number of members in each district plus an 8<sup>th</sup> “district” which is all of the province

• **10.02 — Date of the Election**

Six months after proclamation of the College.

After that elections are held in three groups (geographically) with each group voting every three years.

• **10.03 — Council Members**

Each district elects one member to the Council with the exception of Toronto which elects two members.

Council members do not only represent their district but all of Ontario.

• **10.04 — Eligibility**

Members of the Temporary category of registration or members not in good standing are not permitted to run for Council.

• **10.29 — Disqualification**

Reasons for Council members to be disqualified from office are:

- Moving to the Temporary category of registration or losing membership in good standing
- Missing two or more meetings without excuse
- Bringing a legal challenge against the College

• **19 — Fees**

The fee calculations have been based on an estimated membership of roughly 3000 members.

Renewal fees are due on Mar. 31 of each year.

Fees will be increased automatically every three years to adjust for inflation.

• Registration and Annual Renewal, full membership	\$ 550
• Registration and Annual Renewal, qualifying membership	\$ 300
• Registration and Annual Renewal, inactive membership	\$ 275
• Registration and Annual Renewal, temporary membership	\$ 550, prorated
• Jurisprudence Examination	\$ 60
• Entry-to-Practice Examination	not yet set
• Application	\$ 125
• Late Payment	\$ 75
• Reminder of Payment (after late payment fee)	\$ 50
• Reinstatement	\$ 150
• Transfer (category change)	\$ 75
• Recount of election votes	\$ 200

- **20 — Liability Insurance**

As discussed in previous meetings.

- **21 — Public Register**

The following will be contained in the Public Register:

- Legal name(s) over time
- Contact information
- Business address
- Registration number
- Findings against the member

The only reason any of this would not be posted on the Public Register is if the publication of this information would endanger the member (e.g. witness protection)

- **22 — Professional Corporation**

Has to maintain public protection.

- Members of the corporation still have to be individually responsible for their actions
- Corporation will have to have special certificate from the College
- Extra fees due to extra work in checking and registering members of the corporation

- **23 — Funding for Abuse Victims**

The College has to maintain a fund for victims of abuse (incl. sexual abuse) by a member of the College.

The College will request a written statement from the receiving person about the use of the funds.

Public consultations on the proposed by-laws are required. A motion to approve the current draft for presentation for public consultation was carried.

### ***COUNCIL COMMUNICATION PROTOCOL***

The members of the TC received a reminder on communication protocols.

Small changes to the protocol were suggested to allow easier flow of proposing issues and giving information for discussion.

The changes were approved by the TC.

**REGISTRATION COMMITTEE UPDATE**

Looking at the process for review and approval of the National Examination for the College.

Asking for permission from National Assessment Team to have a members of the TC take a test exam.

Requesting further presentations to the Registration Committee and to full Council

Hoping to recommend the exam for approval in the September meeting.

**NEW BUSINESS**

No new business was brought forward

**CLOSING COMMENTS**

Meeting was adjourned. The next meeting is scheduled for Tuesday, November 17th, 2013.

Disclaimer:

The notes in this document are **not** official minutes. The author does not claim the content to be 100% correct or to express the intent of the discussions perfectly. These is purely the notes of the meeting as understood by the author from her position as silent observer.

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